

REGISTRATION/ADMISSION FORM

Student's information (To be completed by Parents/Guardian in Capital Letters)

1. Name of Student: _____
2. Gender: _____
3. Date of birth: _____
4. Place of birth: _____
5. Admission year: _____
6. Admission in class: _____
7. Has the child attended any school before, If yes, please give name and address: _____

8. Religion: _____
9. Nationality: _____
10. Brother(s)/sister(s) studying in this school: _____

Paste one
passport size
photograph here

Father's/Guardian's information

- Father's name: _____
- Address: _____
- Phone No: _____
- CNIC No: _____
- Profession: _____
- Qualification: _____
- Father's e-mail _____

Mother's information

- Mother's name: _____
- Address: _____
- Phone No: _____
- CNIC No: _____
- Profession: _____
- Qualification: _____
- Mother's e-mail _____

Contact in case of Emergency

- Name: _____
- Phone: _____
- Address: _____

Child's Medical Information

- Allergies: _____
- Blood group of child: _____
- Is the child fit for strenuous physical and mental work _____
- Any special information about child _____

SKANS JUNIOR SCHOOL FEE STRUCTURE FOR SESSION 2015 - 2016

S.No	Narration	Actual Fee	
		Play group - Sr. Montessori	Grade I - Grade V
1.	Registration Fee	500/-	500/-
2.	Admission Fee	5000/-	5000/-
3.	Security Deposits (Refundable)	5000/-	5000/-
4.	Annual Resources Charges	3000/-	3000/-
5.	Tuition Fee	3500/-	4000/-
	Total	17,000/-	17,500/-

Instructions:

- a. The admission form must be completed in all respect and returned to the school office along with:
 - i. Copies of National ID card of both parents and guardian (Pakistani National).
 - ii. Copies of your child's birth certificate or Form B.
 - iii. Two Passport size Photographs of the child.
- b. School fee has to be deposited in the "designated bank" before 10th of each month. In each case of default, an amount of Rs.20 per day is charged by the bank.
- c. The "Tuition fee" is charged for one "Academic year" starting from September to August, including "summer vacation"
- d. The report card of the student is withheld, if school dues are outstanding.
- e. The school reserves all rights of review and increase in the registration fee, tuition fee and all other fees, at the beginning of the Academic session without prior notice or consent of the parents.
- f. The school may shift the premises of any branch of the school to another location for any reason and consent of parents shall not be necessary in this regard. An advance notice will, however, be given to the parents.
- g. The school has absolute discretion to regulate the syllabus, curriculum course books and other teaching materials in order to provide updated education to students. The consent of the parents is not required to make any change in the curriculum etc.
- h. The school reserves the right to accept or refuse registration without assigning any reason.
- i. The school leaving certificate is issued when all school dues are cleared and the student has completed at least one academic year. For school leaving certificate Rs. 500/- has to be deposited in the designated bank.
- j. While the school takes every precaution possible to prevent accidents on school premises and during field trips, accidents and injuries occasionally do occur. In such an eventuality, we request the parents to give an undertaking absolving the school authorities from any liability and responsibility beyond that of normal supervision.

Undertaking:

I have carefully read the rules, regulations, requirements and financial terms of the school and agree to abide by them and to co-operate with the school authorities in every way required.

I hereby undertake not to ask for or to make a claim for the refund of the admission fee, once paid /deposited in the bank, under any circumstances and for any reason whatsoever.

Filled by:

Name: _____

Signature: _____

Relationship with child: _____

Date: _____